schwartz + associates

Collaborative Leadership: A Virtual Immersion[™] Program

This powerful program addresses head-on the challenges presented when teams are separated and working remotely. Created and facilitated by veteran facilitators who have trained thousands of people for more than 20 years on group facilitation, team building and leadership, this program will solidify your fundamental leadership skills and dramatically improve your ability to lead virtual meetings, teams, projects and change.

Participants Will:

- > Receive in-depth feedback that will improve leadership impact
- > Increase proficiency in essential tools and techniques for artful "virtual" facilitation
- > Gain increased confidence in handling challenging people and situations
- Learn how to drive results through skillful "virtual" facilitation of collaborative decision-making and problem-solving meetings

Who should attend?

The program is open to anyone whose leadership reputation is based on their ability to help teams get superior results and obtain true commitment to implement. Whether you have direct reports, lead project teams or facilitate complex, high stakes conversations with C-level teams, this program is of utmost importance to you.

Wow... Four Days?

Would you allow a loved one to drive a car, swim, or fly a plane after watching a few short video tutorials? Four days may seem like a lot of time, but think about it — there is no skill that can be mastered without practice. During this workshop, you log the practice hours to deeply integrate essential skills that will save you and your teams uncountable hours over the course of your career. Practice, feedback and coaching are the foundation of this experience. Simply put, there is no substitute or short-cut to real skill development, and experience proves that this investment will positively impact every aspect of how you lead.



Attendee Benefits:

"Four days sounds like a huge commitment but this course was well worth the time invested. Imagine saving hours from ineffective meetings every week for the rest of your life."

"This is not about theory, this is about results and intense practice under pressure. You will finish with increased capabilities, not just new information."

"It will push you outside your comfort zone to find breakthroughs in your leadership impact."

"You may well get more feedback in these four days than you have gotten in the last four years."

"If you think presentation skills are important, these skills are ten times as important. Talking at people is a skill, getting teams to collaborate to make great decisions with true buy in is an art."

"I was blown away. These powerful concepts and practical tools have significantly improved my ability to lead. This course comes at a perfect time to harness virtual group collaboration."

Sample Schedule Collaborative Leadership: A Virtual Immersion™ Program

Day 1 – The Fundamentals

8:00 am - 3:00 pm

Welcome & Introductions

Session Overview

(Understand core model for setting up meetings/teams/projects for success and set program expectations)

The Collaborative Leader

(Understand the continuum of leadership approaches for leading groups)

Collaborative Decision-Making (*Learn group decision-making options*)

Virtual Meeting Simulation

(Practice leading a collaborative discussion in a virtual environment to anchor virtual leadership fundamentals)

Lunch

Practice Lab 1 Set-Up & Planning (Understand and select scenarios to facilitate the Day 2 baseline practice lab)

Wrap-Up & Homework

Day 2 - Baseline Lab

8:00 am – 3:00 pm

Baseline Practice Lab 1 (Baseline participants' leadership style through videotaped practice with in-depth feedback on leadership impact and learn intervention skills to handle disruptive participants)

Lunch

Baseline Practice Lab 1 (Continued)

Virtual Technology Primer (Align group around basics for demonstrations on day 3)

Wrap-Up & Homework

Day 3 – Tools & Techniques

8:00 am - 4:00 pm

Tools Framework (Understand essential group problem-solving model)

Collaborative Virtual Meeting Demo 1 (Learn tool to help diverse groups best solve business problems virtually)

Collaborative Virtual Meeting Demo 2

(Learn more tools to help diverse groups best solve business problems virtually)

Status Update Meeting Demo 3 (Learn tool to execute standing meetings virtually)

Lunch

Preventions & Agenda Design (Learn how to set-up and design meetings for success)

Lab 2 Planning & Preparation (Design day 4 practice lab using skills and tools learned during program)

Wrap-Up & Homework

Day 4 – Integration Lab

8:00 am – 4:00 pm

Integration Practice Lab 2 (Integrate tools and collaborative leadership skills through videotaped practice with in-depth feedback on leadership impact)

Lunch

Integration Practice Lab 2 (Continued)

Program Wrap-Up & Close

Participants have the option to schedule a one hour, one-on-one follow-up coaching session for an additional fee.

schwartz + associates

2 Consecutive Days in Week 2

About the Program:

This is an intensive four-day, modular program that takes place on two consecutive days across two consecutive weeks. Participation is limited to 12 participants per session. Your commitment to participate for the entire four days without interruption is required.

2 Consecutive Davs in Week 1

CLVI12 0318